

## SUPERVISING FACULTY TA EVALUATION FORM: JOB PERFORMANCE

TA Name \_\_\_\_\_ Supervising Faculty Name \_\_\_\_\_

TA Graduate Program Emphasis Area \_\_\_\_\_ Year/Semester of Employment \_\_\_\_\_ # Hrs/Wk \_\_\_\_\_

Course Area \_\_\_\_\_ Course # \_\_\_\_\_ Course Title \_\_\_\_\_

On a scale of 1 (Lowest) - 10 (Highest), rate the overall performance of this TA (Circle one):

1                      2                      3                      4                      5                      6                      7                      8                      9                      10

Check and comment where appropriate: \_\_\_\_\_ I would recommend this TA for continuing employment.

\_\_\_\_\_ I would not recommend this TA for continuing employment.

**REASONS WHY YOU WOULD RECOMMEND:**

- \_\_\_\_\_ Familiar with use of equipment, chemicals, processes and/or safety regulations for class or lab
- \_\_\_\_\_ Diligent in checking in and out of equipment and materials
- \_\_\_\_\_ Responsible and prompt in execution of assigned duties

- \_\_\_\_\_ Added overall to teaching effectiveness in this course
- \_\_\_\_\_ Was attentive to student needs
- \_\_\_\_\_ Gave appropriate additional feedback and/or criticism.
- \_\_\_\_\_ Other (describe briefly) \_\_\_\_\_

**The main reason for my decision is (please comment):**

**REASONS WHY YOU WOULD NOT RECOMMEND:**

- \_\_\_\_\_ Late arriving at job.
- \_\_\_\_\_ Did not work the total number of hours agreed upon
- \_\_\_\_\_ Did not pay attention to job instructions
- \_\_\_\_\_ Did not interact well with the students
- \_\_\_\_\_ Seemed uncommitted to job
- \_\_\_\_\_ Did not interact with instructor well

- \_\_\_\_\_ Tended to work against course plan
- \_\_\_\_\_ Generally unqualified for being TA in this particular course
- \_\_\_\_\_ Not thorough checking in and out of equipment and materials
- \_\_\_\_\_ Did not follow through with details
- \_\_\_\_\_ Noticeable lack of enthusiasm
- \_\_\_\_\_ Other (describe briefly) \_\_\_\_\_

**The main reason for my decision is (please comment):**

Faculty Signature \_\_\_\_\_ Date \_\_\_\_\_