

REGISTRATION ADVISING WORKSHEET (RAW)

BEFORE you can register, you must have your advising/registration bar cleared by following these steps:

1. Schedule an **APPOINTMENT** by clicking the link that was emailed to you by your advisor.
2. **COMPLETE** this Registration Advising Worksheet (RAW).
3. **MEET WITH YOUR ACADEMIC ADVISOR IN PERSON.** On the day that you come to be advised, bring this completed worksheet to your advising session to have your advising bar cleared.

STEP 1:

Last Name	First Name	UT EID
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STEP 2: Review your online [Registration Information Sheet \(RIS\)](#):

- Is your local contact information correct? If not, follow the web link provided by the online RIS to update.
- Do you have any registration bars? If so, clear them prior to your primary registration access period.
- List your Registration Access Periods in box below. This info is available after Course Schedule is published; leave blank if unknown at time of your advising appointment.

STEP 3: Review your online [Interactive Degree Audit \(IDA\)](#):

A degree audit has been generated for you. You must review your online IDA prior to meeting with your academic advisor. Use your audit to determine what courses you need to take to fulfill your degree requirements.

STEP 4: Check your catalog year:

2012-2014	2014-2016	2016-2018	2018-2020
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STEP 5: What is your expected graduation semester and year?

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STEP 6: **Only required for BFA Studio Art majors in the 16-18 or later catalog. Note track below:

- Track 1: Emphasis in Photography+Media, Print, and Painting+Drawing
- Track 2: Emphasis in Sculpture+Extended Media, Transmedia, and Painting+Drawing
- Track 3: Emphasis in Transmedia, Sculpture+Extended Media, and Photography+Media
- Track 4: Emphasis in Photography+Media, Print, and Sculpture+Extended Media
- Track 5: Emphasis in Transmedia, Painting+Drawing, and Print

I am pursuing

Track # _____

STEP 7: **Only required for BA Art History majors in 16-18 or later catalog who have taken at least one upper-division ARH course. (Upper Division = ARH 320 or higher)

Download and print the [Art History Areas Chart](#). Using your IDA, note which Geographic Areas and Time Periods you are lacking on the chart and bring with you to advising.

STEP 8: List your planned courses (ex. ARH 303, ART 303C, VAS 330, BIO 301M etc).

Even if you are not sure you will register for the course, list your best ideas:

Department Prefix + Course Number Ex. ARH 303	Course Title

STEP 9: Get advised. Mark your calendar and don't miss your scheduled appointment time. Our meetings are short, so all of your questions may not be answered in the 7-10 minutes available during this period. Longer discussions are always welcome and encouraged *before* and *after* the mandatory advising/registration periods.

STEP 10: Pay your tuition/fee bill by the deadline: _____ ([Deadline info here](#)).