

Art and Art History Key Request Process

Please email Theron Smith at theron.smith@austin.utexas.edu to request a key and send him the following info:

- Which room would you like to access?
- Your name
- Your EID
- Anticipated key return date

Theron will gather the appropriate approvals and send you a copy of the key slip that you will need to print and take to [Lock and Key Services](#) to pick up your keys.

Please contact [Theron Smith](#) with questions.